

Top 8 Reasons to Move PaperSave to the Cloud



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PAPER**SAVE** and The Cloud

PaperSave's document management, workflow, and business process automation system (DMS) has enabled organizations to reduce paper, cut costs, and streamline manual processes. But for many years, the only way to deploy the DMS was to install it on local servers and have your internal IT team manage it, which hinders your company's profitability, productivity, and security.

Fortunately, you can move PaperSave to the Cloud, which is often more effective than its premises-based counterpart. For those who are unfamiliar with it, the Cloud is a vast network of servers that deliver computing resources such as memory, storage, and processing power over the internet. By moving PaperSave to the Cloud, you'll reduce the on-premises hardware you have to manage (more on this later).

But the benefits don't end there. PaperSave Cloud offers several distinct advantages that ensure data security, enhance productivity and collaboration, and improve your bottom line.



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Cost Savings

The biggest benefit of PaperSave Cloud is the cost savings over premises-based PaperSave, which requires dedicated servers, software licenses, power, and maintenance. Here's what you spend on a premises-based solution:



◇ Software Licenses

On-premise licenses vary depending on the number of users, the number of documents, and the features you need. This can cost upwards of \$1,000 per user.

◇ DMS Servers

Additional servers to store more data and run PaperSave start at \$5,000

◇ Power

Standard servers can use up to 7,446 kilowatts per year. In most U.S. states, 1 kilowatt costs around 15 cents. That means you can pay up to \$1,117 to power one server per year.

◇ Ongoing Maintenance

There are also costs associated with server upgrades, deployment of software updates, routine maintenance, back-ups and data security. A full-time DMS specialist can manage all this for you, but they'll cost upwards of \$80,000 per year to important files. This will greatly impede your employees' productivity and can hurt your reputation and bottom line.

PaperSave Cloud dramatically reduces these costs. Instead of managing PaperSave on premises, it's provisioned using high-powered systems located in our secure data centers and delivered over the internet. This means you don't need to pay for expensive server equipment and software licenses when you add more users or when your document storage demands grow. You only pay a small subscription fee per concurrent user per month to gain access to the full array of DMS features including Workflow and Automation/OCR. And since there are no on-premises DMS servers to maintain, you won't have to hire full-time IT technicians to manage them for you.

You can reduce your Total Cost of Ownership (TCO) by as much as 40% by migrating your business to the public cloud.

Source: Accenture, 2021 <https://www.accenture.com/nl-en/blogs/insights/cloud-trends>



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Workforce Mobility

Migrating to PaperSave Cloud means storing your files in a remote data center that can be accessed from any internet-enabled device. It doesn't matter if one employee uses an Android smartphone and another uses a Windows laptop: as long as both have a reliable internet connection, they will be able to add, view, approve, search and edit documents in the system.

More importantly, documents in PaperSave Cloud will be centralized, allowing employees to collaborate on documents in real time across locations without the need to maintain a Citrix or Terminal Server environment.. And to ensure remote workers stay on task, PaperSave Cloud even has electronic workflow features that can be configured to automatically send documents and reminders to employees.

When employees are given the flexibility to work anytime, from anywhere, they're able to get more done.



3

Minimal IT Infrastructure

On-premise-based document management and business process automation is a viable solution for dealing with paper clutter in the office, but it merely replaces bulky filing cabinets with even bulkier hardware. In addition to the costs associated with managing servers and software licenses yourself, an on-premise system takes up a lot of physical space, which leads to cramped workspaces that may jeopardize productivity and safety.

Moving to PaperSave Cloud removes the need for massive servers, and frees up space for employees, conference rooms, and other office equipment. What's more, a minimal IT infrastructure means fewer servers, cables, and licenses to manage, allowing your IT personnel to focus on mission-critical projects.

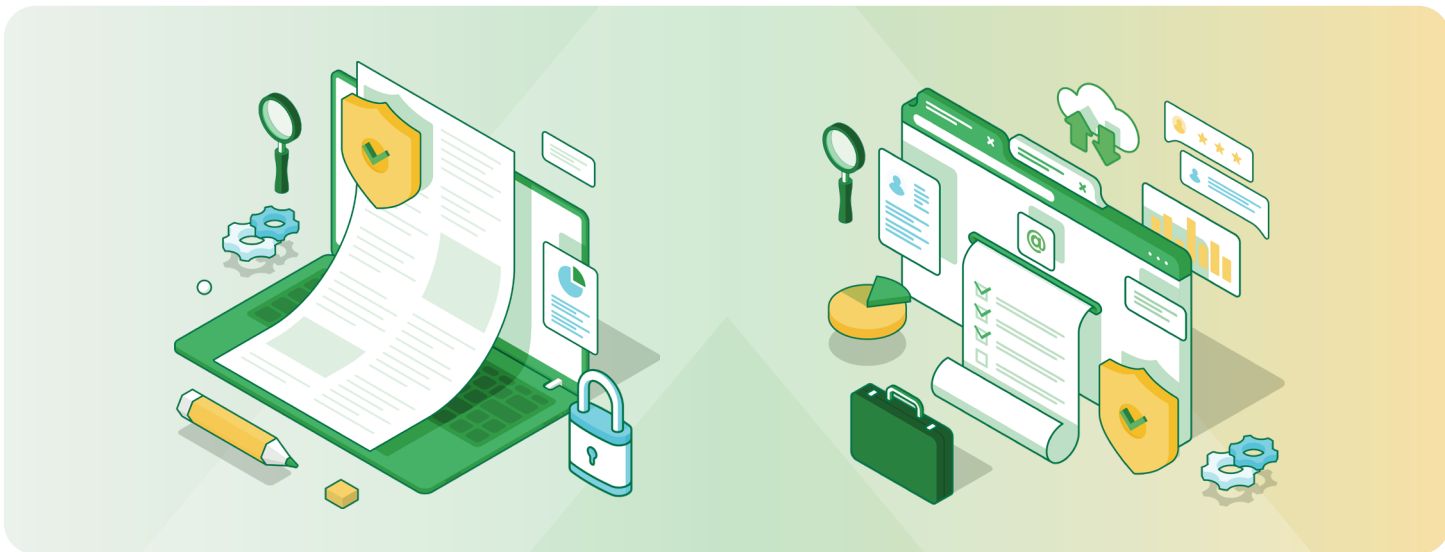
A detailed review of cloud cost-optimization levers and value-oriented business use cases foresees more than \$1 trillion in run-rate EBITDA across Fortune 500 companies as up for grabs in 2030.

Source: McKinsey, 2021 <https://www.mckinsey.com/capabilities/mckinsey-digital/our-insights/clouds-trillion-dollar-prize-is-up-for-grabs>



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THE BENEFITS OF PAPERSAVE CLOUD

4 Tighter Security & Controls

Another feature setting PaperSave Cloud apart from its on-premises version is that it employs multiple layers of cybersecurity. PaperSave Cloud servers are equipped with state-of-the-art firewalls, intrusion prevention systems, and antivirus software to defend your data against malware threats like spyware and ransomware.

PaperSave Cloud is integrated with Azure Active Directory so it adheres to your corporate policy on password security to prevent unauthorized access. PaperSave Cloud also includes audit trail features so you can track who viewed, printed, saved, emailed, modified, etc. And if cybercriminals ever intercept your files, robust encryption features make sure all they'll see is indecipherable code.

In addition, your data will be proactively managed by a team of certified security experts, who constantly analyze network health, identify abnormalities, and quickly remove potential threats to give your data another layer of security.

By contrast, on-premises deployed PaperSave doesn't offer the same level of security. Even though you have control over how your data is managed and protected, you're still responsible for purchasing, installing, and patching security software yourself. You also have to manage access privileges and security settings specific to PaperSave systems, and these can be fairly time-consuming and complex unless you have a professional IT department on site that has taken the time to understand how to best secure a PaperSave system.

Approximately (31%) of global enterprise cloud decision-makers ranked "cybersecurity" as a top investment priority for their organization.

Source: Google, 2022 https://docs.google.com/presentation/d/1P8app8FaqFaOlsM4bs6tRlvYsl1erP6rW7lliQJclLU/edit?resourcekey=0-eDHgbzM9JNC0TvUrsGQg1A#slide=id.g213ed208a0b_0_0



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Backup & Disaster Recovery

There are a number of things that can wipe out your data in an instant. It could be a cyberattack, server failure, natural disaster, or even a careless employee. Sooner or later, one of these situations could occur, and if you're unprepared your business may not survive.

Although on-premises deployed PaperSave offers robust document management and business process automation features, it can't protect your data from local disasters. To back up your data, you need to save files in external hard drives or tape backups and store them in a secondary location. Not only is this time-consuming and expensive to implement, but it's also difficult to manage if you're not a data backup specialist.

PaperSave Cloud, on the other hand, insures your data from catastrophe and offers a host of benefits, including:



◆ Offsite Storage

PaperSave Cloud stores backups in offsite data centers that are protected from flooding, fire, cyberattacks, and theft, so you don't have to set up a costly backup facility yourself.

◆ Automated Backups

Instead of transporting backup drives to a secondary location at the end of the week or month, PaperSave Cloud schedules backups as frequently as every 15 minutes.

◆ Data Redundancy

Data redundancy means that PaperSave Cloud stores multiple copies of your data in locations that are independent of each other. This way, if one of the data centers housing PaperSave Cloud systems fails, there will still be up-to-date copies of your files stored in other facilities.

◆ Ease of Recovery

Retrieving files is simple because all you need is an internet connection to access any of PaperSave's servers and restore your backups.

◆ Proactive Support

Since PaperSave Cloud is looked after by seasoned technicians, your data is in good hands, recovery procedures are regularly tested, and IT issues are addressed immediately, and oftentimes before they even occur.

◆ Affordability

Compared to traditional data backup, PaperSave Cloud is far less expensive because there's no hardware to purchase, no external drives to transport, and no secondary facility to maintain.

◆ Convenience

Because everything is managed for you and backups are automated, you can run your business without ever having to worry about losing your files or experiencing downtime.



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6 Always up-to-date

What's great about switching to PaperSave Cloud is that software updates are rolled out automatically, so there are zero costs to deploy them unlike those incurred with on premises deployments. These patches improve the overall performance of the software, deploy updated security enhancements, and usually add more productivity-boosting features. They also make sure you stay compliant with ever-changing data regulations like HIPAA, PCI-DSS, and the Sarbanes-Oxley Act.



7 Predictable Pricing

PaperSave Cloud is offered at a flat monthly fee determined by the number of users, amount of data, and scope of features, which simplifies budgeting. There are no upfront hardware costs or hidden fees to worry about, and if you request more storage space or another PaperSave Cloud account, you'll know exactly what your costs are at the end of the month.

The best part is PaperSave Cloud is considered an operating expense, not a capital expense, which may yield significant tax benefits.

8 Predictable Performance

Managing on-premise based solutions requires understanding the correct infrastructure setup and proper sizing to ensure that the systems hosting the solution delivers appropriate performance for your user base without "over-sizing" and spending unnecessarily on more hardware than necessary. "Under-sizing" or not allocating the proper resources to systems supporting an on-premise PaperSave deployments could severely impact user experience. Maintaining a proper balance and "right-sizing" on-premise PaperSave deployments requires a significant amount of understanding of PaperSave's infrastructure requirements, as well as on going monitoring and planning by seasoned IT professionals. With PaperSave Cloud, all of this work is done for you. Skilled infrastructure and cloud application specialists are constantly monitoring performance and ensure that PaperSave Cloud systems are always scaled appropriately to match customer demand and ensure a predictable user experience.



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The Bottom Line

On-premises based PaperSave may have worked well for you in the past, but the resources and expertise required to support it can become too much for your business to handle. Thanks to PaperSave Cloud, companies can take advantage of the flexibility and cost savings the cloud provides.

PaperSave Cloud Migrations: How PairSoft Can Help

Making a business case for PaperSaveCloud is easy thanks to its many benefits, but there are some things you need to consider when making the switch. All this can be extremely technical, and if you're not familiar with cloud migrations, you may make mistakes that could end up hurting your productivity and profitability. WhiteOwl provides seamless PaperSaveCloud migrations and ongoing maintenance so you can experience all the benefits of cloud-based document management without any of the complexities.

**Are you ready to move your business forward by moving to
the PaperSave Cloud?**

OUR ERP PARTNERS



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